

# Didcot Health Centre



**Britwell Road  
Didcot  
Oxfordshire  
OX11 7JH**

Telephone: 01235 512288

Fax: 01235 811473

didcohealthcentre.com

## NOTIFICATION OF CHANGE OF NAME/ADDRESS/TELEPHONE NUMBER(S)

Have you changed your

(a) Name	YES/NO
(b) Address	YES/NO
(c) Telephone Number	YES/NO

*(Please include ALL members of your household if registered with this Practice.)*

Title (Mr/Mrs/Ms)	Present Surname*	Previous Surname*	Forename(s)*	Date of Birth
* (If applicable, please provide original documentation (ie, marriage cert/deed poll or written authorisation))				

New Address: .....

Post Code: ..... Telephone No. code (.....) .....

**Mobile No:** ..... **I consent to receiving SMS appointment reminders**

Old Address: .....

Effective From (Date): .....

***Please hand your completed form to a Receptionist, or post this form for the attention of the Reception Team at the above address.***

**FOR OFFICE USE ONLY**

- |                      |   |   |
|----------------------|---|---|
| <b>Receptionist:</b> | 1. Update Synergy- admin entry <input type="checkbox"/>       | 4. Copy to HVs if child 5 or under <input type="checkbox"/> |
|                      | 2. Update pt information on pt notes <input type="checkbox"/> | 5. Scan (Misc) <input type="checkbox"/>                     |
|                      | 3. Update "Access" tab in FrontDesk <input type="checkbox"/>  | 6. To Admin for filing <input type="checkbox"/>             |